

**MINUTES FEBRUARY 15, 2011
SHEPARD MUNICIPAL BUILDING**

PRESENT: Robert K. Downing, Chairman, David A. Delanski, Vice-Chairman, Robert W. Souza, Jr., Clerk, Angela Cavanaugh, Selectmen's Secretary, William Schlosstein, and Press.

Chairman Robert K. Downing called the meeting to order in the Selectmen's Meeting Room at 7:00 p.m. and led the Pledge of Allegiance.

COMMENTS AND CONCERNS

Mr. Scot Mansfield, Alternate Wiring Inspector, submitted to the Board a resume and letter of intent pertaining to the open position of Electrical Inspector. Mr. Mansfield gave the Board his contact information and informed the Board that he will be available during the Interim to fill the vacant position of Electrical Inspector. The Board thanked Mr. Mansfield for his time and informed him that they are still accepting resumes for the position and will contact him when they have made a decision.

CORRESPONDENCE

The Board received an application from Kevin Dunivan in regards to the Electrical Inspector position. The Board requested that Mr. Dunivan be contacted and request that he attend the next meeting.

The Board received an email from Sandra Giza regarding an update on her complaint pertaining to 26 Crescent Street. The Board requested an email be sent to Ms. Giza informing her that the Building Inspector is still in the process of working on this issue and that the Board and/or the Building Inspector will contact her when there is an update.

CALL SALARIES

A motion to adopt the Call Salaries enumeration schedule as submitted by the Fire Chief was made by Mr. Delanski; second; Mr. Souza, Jr. – unanimous.

SELECTMEN'S BUDGET FOR FY12

The Board tabled this until their next scheduled meeting.

CLERK OF THE WORKS

The Board tabled this until they receive more resumes for the position of Clerk of the Works.

TOWN TREASURER

There was discussion with the Town Treasurer, William Schlosstein, pertaining to the bond issuance for the South Street Sewer Extension project. Mr. Schlosstein informed the Board that the town was issued a Single A1 for the Moody rating. Mr. Schlosstein stated that he sold bonds in order to pay off the Shepard Building roof and heating system, Fire Station roof, and the Fire Truck.

Mr. Schlosstein continued by stating that he asked UniBank for proposals from their underwriters since the town did not receive good proposals initially. Finally, Mr. Schlosstein

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received three proposals from UniBank's underwriters. Mr. Schlosstein chose Eastern Bank since they gave the town a rate of 3.47% which included issuance costs. This was within his expectations as planned at the last town meeting. Mr. Schlosstein informed the Board that the town has borrowed \$900,000 from Eastern Bank for the South Street Sewer Extension Project and in turn Eastern Bank gave the town \$26,000 which will be used to pay lawyers, etc. The Bonds were issued as six \$100Ks and one \$300K. The first payment will be in August in the amount of \$4,500.

A motion to approve signing the bond anticipation note for the South Street Sewer Extension project was made by Mr. Delanski; second; Mr. Souza, Jr. – unanimous.

A motion to accept the bond sale and to award the bid to Eastern Bank and authorize the Clerk, Robert W. Souza, Jr., to sign the award was made by Mr. Delanski; second; Mr. Souza, Jr. – unanimous.

MINUTES

A motion to accept and sign the open session minutes of January 25th as written was made by Mr. Souza, Jr.; second; Mr. Delanski – unanimous.

WARRANTS

A motion to accept warrant #97 dated February 14, 2011 in the amount of \$32,152.23 and warrant #99 dated February 14, 2011 in the amount of \$64,404.51 was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

A motion to accept warrant #98 dated February 14, 2011 in the amount of \$342.44 was made by Mr. Souza, Jr.; second; Mr. Delanski – Mr. Downing abstained.

OTHER BUSINESS

Mrs. Cavanaugh updated the Board on the progress in the gym and asked the Board if they would like to have the Sheriff's office continue do any work in the Shepard Building. The Board mentioned that they would like to have the window sills repaired on the first floor and the railings painted in the gym if possible.

Mrs. Cavanaugh informed the Board that Bruce Gillen has been selected for the Senior Tax Abatement program to clean cruisers for the Police Department.

A motion to adjourn the meeting at 7:50 p.m. was made by Mr. Souza, Jr.; second; Mr. Delanski – unanimous.

Respectfully Submitted,

Angela L. Cavanaugh
Selectmen's Secretary

Robert W. Souza, Jr., Clerk